

PCC of	
Parish Contact	
Name of Deceased	
Date of Funeral	
Name of Officiant	
Stipendiary Minister(or Reader)	Yes <input type="checkbox"/> Stipendiary <input type="checkbox"/> Other <input type="checkbox"/>
Vacancy (yes or no)	<input type="checkbox"/>
Name of Church	
Crematorium *	
Churchyard *	
Cemetery *	
Funeral Director	
FD Contact Name	
FD Phone Number	

Next of Kin	
Address	
Telephone Number	
Date of death	

Office use only	£	S/L or P/L acc	G/L Code	Cost Centre
DBF Fee 100%	£ -			
DBF Fee 20%				
Fee claimant 80%				
Travel	£0.00			
PCC	£0.00			
TOTAL	£0.00			

Statutory Fees			
Service in Church	Y/N	DBF £	PCC £
Funeral service in church whether before or after burial or cremation			
Burial in churchyard preceeding or following on from service in church			
Burial of cremated remains in churchyard preceeding or following service in church			
Burial in cemetery or cremation preceeding or following service in church			
Cremation immediately preceeding or following service in church			
Burial of a body in churchyard on separate occasion			
Burial of cremated remains in churchyard on a separate occasion			
Burial in cemetery on separate occasion			
Burial of Cremated Remains in cemetery on separate occasion			
No Service in Church			
Service (including burial of body) at graveside in churchyard			
Service (burial or interment of ashes) at graveside in churchyard			
Service in crematorium or cemetery			
Burial of body in churchyard			
Burial of cremated remains in churchyard			
Certificate issued at time of burial			
Total DBF Fees (A1)		£0.00	
Total PCC Fees (A2)			£0.00
Travel Expenses @ 45p per mile	Total Miles		
Total Expenses (B)			£ -
Local Fees	Names/Details		
Verger			
Heating			
As Agent For: Organist			
As Agent For: Choir			
Other:	e.g. Flowers		
Other:			
Other:			
Total Local Fees (C)			£ -
Total Fees retained by DBF (A1)		£0.00	
Total Fees payable to PCC (A2+B+C)			£0.00
Total Fees		£0.00	
Date of payment			
by cheque			
by BACS			